



# Otterville R-VI School District

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101 W. Georgetown Street    Otterville, MO 65348    Fax: 660-366-4293

**Kim Oelrichs**  
Superintendent  
660-366-4391

**Scott Gemes**  
Principal  
660-366-4621

January 2, 2019

Dear Parents,

Your student is enrolled in a Jr. High and/or Practical English class at OHS which is undergoing a transition in staff. Mrs. Chapman has requested and been granted administrative leave for personal reasons from her classroom. Miss Carley Nolting will be the long-term substitute for Mrs. Chapman beginning on January 3, 2019.

Miss Nolting has two years of experience working with the students of Otterville and has spent quite a bit of time in Mrs. Chapman's room as Miss Nolting has worked with various students at OHS. Miss Nolting has nearly finished her certification in education focusing her work on students in elementary and middle school age. Miss Nolting has a wide range of resources to utilize as she begins building lessons to meet the curriculum of Otterville and the Missouri Learning Standards. Miss Nolting will begin recording grades for third quarter. The grades recorded by Mrs. Chapman for second quarter and first semester will remain in place.

We welcome Miss Nolting in this new role at Otterville and encourage the parents, students, and community members to introduce themselves to her. If you have questions about your student's progress, you may contact Miss Nolting by email at [cdnolting@ottervillervi.k12.mo.us](mailto:cdnolting@ottervillervi.k12.mo.us) or by calling the school and setting up a time to meet with her.

If you have further questions, please contact the school. Thank you for your help and cooperation through this transition.

Sincerely,

*Kim Oelrichs*

Kim Oelrichs  
Superintendent

*"Where Eagles Soar"*